

## Executive Summary

This *Toolkit* is designed on the basis of the experience of the World Bank's Convergence Program in establishing and running SPI Platforms in Romania and Albania. In these two countries, the Convergence Program encouraged private and public stakeholders to establish SPI partnerships; it also contributed project management and European Union "Better Regulation" know-how. The Convergence Program hired and guided the work of the SPI Secretariat and was a non-voting member of the SPI Committee.

**Chapter 1** contains a description of the SPI Platform, its institutional framework and its working methods with a view to enabling the promoter to persuade other stakeholders of the benefits of establishing an SPI Platform.

**Chapter 2** gives the promoter of the SPI Platform the tools for raising awareness of the concept, using examples from Albania and Romania to analyse "strengths and weaknesses" of SPI Platforms.

**Chapter 3** documents the steps in establishing the SPI Platform and provides details on how to raise interest among the banking community.

**Chapter 4** offers the promoter a set of instruments to capture the attention and interest of public authorities with regard to the public-private partnership and its methods.

**Chapter 5** focuses on the setting up of the SPI Committee.

**Chapter 6** focuses on actions to secure funding for the SPI Platform.

**Chapter 7** illustrates the first operational steps on designing the SPI Secretariat, on hiring and training its staff and on setting up the activity program.

**Chapter 8** covers operational aspects related to SPI Committee's responsibilities, to project documentation and the analytical methods used, and to planning and reporting activities of the SPI Secretariat.

**Chapter 9** distills the Convergence Program's experience to illustrate the possible facilitating role of the European Banking Federation (or its representative) with its Associates.

